



CITY OF HARRISONBURG
**PARKS &
RECREATION**

901 CHICAGO AVENUE, HARRISONBURG, VA 22802

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TO: Ande Banks, City Manager
FROM: Matt Little, Recreation and Events Manager, Parks & Recreation
DATE: 9/3/25
RE: HDR's Skeleton Festival

Summary: Consider the special event application request for HDR's Skeleton Festival on October 25, 2025 from 1-5pm.

Background: Skeleton Festival is a pre-Halloween, free community festival that includes trick-or-treating at downtown businesses, costume contests, and activities held throughout downtown and on Court Square. The sip & stroll license will be in effect for adults 21+.

This application was reviewed and approved by the Special Events Committee on August 7, 2025.

The total cost of this event is estimated to be around \$11,000. The event organizer is responsible for payment of applicable charges.

Key Issues:

- PW Support (street closures, message boards, roll off container)
- HPD Support (off-duty officers)