



City of Harrisonburg

409 S. Main Street
Harrisonburg, VA 22801

Meeting Agenda - Final-revised City Council

Mayor Deanna R. Reed
Vice-Mayor Richard A. Baugh
Council Member Ted Byrd
Council Member George Hirschmann
Council Member Christopher B. Jones

Tuesday, March 14, 2017

7:00 PM

Council Chambers

1. Roll Call
2. Invocation
3. Pledge of Allegiance
4. Special Recognition
5. Consent Agenda (any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of Council, otherwise all items will be voted on with one (1) motion)
 - 5.a. Minutes from February 28th, 2017 meeting

Attachments: [Minutes](#)
 - 5.b. Consider a supplemental appropriation for the General Capital Projects Fund in the amount of \$499,100.00

Review & Recommendation: The Public Works Department requested and was awarded VDOT State of Good Repair (SGR) funds for the Pleasant Valley Road Bridge replacement project.

Attachments: [Memorandum](#)
 [Supplemental Appropriation](#)
6. Public Hearings
 - 6.a. Consider a request from Ilex LLC with representative Glenn Loucks for a special use permit to allow occupancy of not more than four (4) persons, provided one (1) off-street parking space per tenant is provided on site, within the R-2, Residential District at 257 Old South High Street.

**Review &
Recommendation:**

Planning Commission recommended approval (7-0) of the Special Use Permit request, per Section 10-3-40 (7) of the Zoning Ordinance, on the 5,908 +/- square foot property identified as tax map parcel 25-G-16, with the following condition:

* The owner, or owner's representative, shall follow the yearly inspection process as defined by the Zoning Ordinance for boarding and rooming houses. This involves an inspection by Community Development staff conducted between October 1st and October 31st to ensure compliance with the SUP and with the Virginia Maintenance Code. The SUP may be revoked by the Zoning Administrator if the inspection does not take place every twelve months.

Attachments:

[Memorandum](#)

[Extract SUP](#)

[Site maps](#)

[Application, applicant letter and supporting documents](#)

[Surrounding Property Notice](#)

- 6.b.** Consider a request from the Northeast Neighborhood Association, Inc. and the Shenandoah Valley Black Heritage Project with representatives Karen Thomas and Robin Lyttle to amend Zoning Ordinance Sections 10-3-24, 10-3-34 (5), 10-3-40 (5), 10-3-48.3 (18), 10-3-48.4 (10), 10-3-51 (10), and 10-3-52 (2) as related to "community buildings"

**Review &
Recommendation:**

Planning Commission recommended approval (6-0) of the Zoning Ordinance amendments related to the definition and uses of "community buildings" within Definitions; R-1, Single-Family Residential District; R-2, Residential District; R-3, Medium Density Residential District; and R-4, Planned Unit Residential District, respectively.

Attachments:

[Memorandum](#)

[Extract](#)

[Application, applicant letter and supporting documents](#)

[Summary Table](#)

[Current Ordinance reflecting recommended amendments](#)

- 6.c.** Consider a request from Shenandoah Valley Black Heritage Project with representative Robin Lyttle for a special use permit to allow for a community building within the R-2, Residential District, on a 4,364 +/- square foot site addressed as 425 Hill Street

**Review &
Recommendation:**

Planning Commission recommended approval (6-0) of the special use permit per Section 10-3-40 (5) of the Zoning Ordinance, as amended, on property identified as 33-K-11, with the following conditions:

* Any community building shall operate substantially the same as the use proposed within this application.

* If the City receives concerns and/or complaints regarding parking, noise, or other nuisance issues associated with the community building use, Planning Commission or City Council may request to re-evaluate the permit, and if necessary, add conditions or revoke the permit.

Attachments: [Memorandum](#)
 [Extract SUP](#)
 [Site maps](#)
 [Application, applicant letter, and supporting documents](#)
 [Surrounding Property Notice](#)

- 6.d. Consider a request from Robin Lyttle with representative Karen Thomas for a special use permit to allow for a community building within the R-2, Residential District, on a 5,613 +/- square foot site addressed as 192 Kelly Street

Review & Recommendation: Planning Commission recommended approval (6-0) of the special use permit per Section 10-3-40 (5) of the Zoning Ordinance, as amended, on property identified as 33-C-10, with the following conditions:
 * Any community building shall operate substantially the same as the use proposed within this application.
 * If the City receives concerns and/or complaints regarding parking, noise, or other nuisance issues associated with the community building use, Planning Commission or City Council may request to re-evaluate the permit, and if necessary, add conditions or revoke the permit

Attachments: [Memorandum](#)
 [Extract](#)
 [Site Maps](#)
 [Application, applicant letter, and supporting documents](#)
 [Surrounding Property Notice](#)

7. Regular Items

- 7.a. Receive Planning Commission's 2016 Annual Report

Review & Recommendation: Planning Commission's annual report for all activities conducted in 2016..
Attachments: [2016 Annual Report](#)
 [Extract PC Annual Report 2016 \(2 pages\).doc](#)

- 7.b. Update on the Joint City-County Computer Aided Dispatch/Data Management System (CAD/DMS) project

Review & Recommendation: The CAD/DMS project is a multi-locality, multi-discipline project to replace the outdated, public safety dispatch and records systems to an fully-integrated system of systems. Director Junkins will provide an update to the project work, milestones and next steps..
Attachments: [Memorandum](#)
 [Power Point Presentation](#)

- 7.c. Update on the status of the Downtown Streetscape Phase III project presented by Public Works

Review & Recommendation: The Public Works Department will provide an update on the status of the Downtown Streetscape Phase III project.
Attachments: [Memorandum](#)

8. Supplementals

- 8.a. Consider a supplemental appropriation for the Harrisonburg City School division in the amount of \$638,798.78

Review &

Recommendation:

This supplemental appropriation is the result of additional state and federal revenue being awarded to the school division after the fiscal year 2017 budget was approved. No additional local dollars are required from the city.

Attachments:

[Memorandum](#)

[Supplemental Appropriation](#)

[School Finance Director Memorandum](#)

[Supplemental Appropriation Detail](#)

9. Other Matters

- 9.a. Comments from the public, limited to five minutes, on matters not on the regular agenda.
(Name and address are required)

- 9.b. City Council and Staff

10. Adjournment