



# City of Harrisonburg

City Hall  
409 South Main Street  
Harrisonburg, VA 22801

## Meeting Minutes - Final Parks and Recreation Advisory Commission

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Monday, May 15, 2023

7:00 PM

Lucy F. Simms Continuing Education Center

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### 1. Meeting Called To Order

A meeting of the Harrisonburg Parks & Recreation Advisory Commission was held on Monday, May 15, 2023 at 7 p.m. at the Lucy F. Simms Continuing Education Center. Kevin Gibson called the meeting to order with the following commission members present: Kevin Gibson, Jim Honeycutt, and Deanna Reed. Present from Parks and Recreation were Brian Mancini, Vic Garber, Donna Scott, Scott Erickson, and Matt Muterspaugh.

1. Welcome - Kevin Gibson welcomed everyone and called the meeting to order at 7:01 p.m. Kevin announced that PRAC member Sandra Bopp has resigned.

### 2. Approval of April Meeting Minutes

2. Approval of the April Meeting Minutes- The approval of the April meeting minutes was postponed due to not having a quorum.

April 17, 2023 Meeting Minutes

[Click here to enter the action/summary \(insert the summary from the memo here\)](#)

### 3. Director's Report & Project Updates

3. Director's Report & Project Updates- Brian Mancini
  - a. The dance recital was held last week and involved 200 children.
  - b. There are 3 weeks of soccer remaining.
  - c. Rocktown's free camp for 60 children begins this Sunday.
  - d. Westover held a swim meet two weeks ago with participation from Charlottesville and Harrisonburg.
  - e. Parks and Rec met with Business Class students who gave a presentation on improvements to the Golf Course.
  - f. We opened Purcell tennis and pickleball courts. There are a good number of people playing.
  - g. The Skate Park project has been halted. We have spent \$13,000 so far

- and were able to stop everything else.
- h. We are installing an emergency call box at Riven Rock.
  - i. Brian Mancini is scheduled to brief on the status of the Thomas Harrison project on June 6, 2023.
  - j. Lights at Smithland and Thomas Harrison are scheduled to ship on June 6th and expected to arrive by June 12th. Football and soccer will benefit.
  - k. Projects are underway at Simms. This includes painting, flooring, blind replacement, new signage, new TV, and new furniture including tables and chairs.
  - l. Ralph Sampson RFQ is done and will be out next week at the latest.
  - m. We have applied for a \$150,000 grant to pave trails.
  - n. We are applying for two grants from the Department of Interior for the replacement of windows at Simms.
  - o. We may be receiving a \$40,000 donation to increase parking at Ralph Sampson.
  - p. We have received a donation of \$13,000 from Little League for a shed.
  - q. Staffing: Staffing is improving with only 2 full-time vacancies.

#### **4. Action Items**

4. Action Items: No Action Items.

#### **5. PRAC Member Questions & Comments**

5. PRAC Questions/Comments-Highlighted Questions/Comments:
- 1. Is there still time to shift with American Ramp Company? Response: The entire project is on hold right now. The legal piece is happening right now, and we will learn what our options are. The project is stopped right now. This is going to take a long time. We will bring 4 options forward for everyone to review.
  - 2. Can we have a sign placed at the Skatepark informing the community of the status of the Skatepark project? Response: Once we have more clarity about the project, we will inform everyone of the status.
  - 3. Mayor Reed requested to receive Skate Park status in writing. Response: Yes, we will provide the requested information.

#### **6. General Public Comments**

6. General Public Comments- Members of the skating community made

recommendations for the Westover Skatepark renovations.

**7. Next PRAC Meeting-Monday June 26, 2023 at Lucy F. Simms Continuing Education Center**

7. Next PRAC Meeting - The next meeting will be held at the Lucy F. Simms Continuing Education Center on June 26, 2023. There will be no PRAC meeting in July.

**8. Adjourn**

8. Adjourn - The meeting was adjourned at 7:34 p.m.

**Notice to Public**

**Residents/Media will be able to attend the meeting.**