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1

TO: Kurt Hodgen, City Manager
FROM: Brian Shull, Economic Development Director
DATE: October 17, 2016
RE: Revisions to PPEA Guidelines

Summary: City staff requests Council to consider revising its adopted guidelines for administering project proposals submitted under the Virginia Public-Private Education Facilities and Infrastructure Act of 2002. The goal is to make sure the City's procedures remain compatible with model guidelines proposed by the Commonwealth.

Background: Harrisonburg City Council adopted procedures in October 2004 to enable the City to consider project proposals submitted under the Commonwealth's Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA). These procedures were revised by City Council in September 2008. Harrisonburg is currently operating under the procedures adopted in September 2008.

Key Issues: Since the City's 2008 revision, Freedom of Information Act (FOIA) Virginia Code references and number have changed and minor language edits have been suggested. Accordingly, staff has inserted this revised language into the recommended revisions, which are attached. Staff also took the opportunity to clean up a few repetitions and minor grammatical changes.

Environmental Impact: N/A

Fiscal Impact: The review fees remain unchanged and in line with the Commonwealth's model guidelines. Therefore, there are no fiscal impacts from these proposed revisions.

Prior Actions: City Council initially adopted its PPEA procedures in October 2004. Minor revisions were made By Council in September 2008.

Alternatives: Either (a) adopt the recommended changes or (b) do not revise the procedures at this time.

Community Engagement: The procedures allow opportunities for public input on project proposals submitted to the City utilizing these PPEA procedures.

Recommendation: City staff recommends approval of the proposed revisions.

Attachments: Current adopted procedures with redlined recommended changes. A clean version of the recommended revisions is also attached.

RE:

2

Review:

The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.

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