



TO: Eric Campbell, City Manager
FROM: Erin Johnson, Events Manager, HDR
DATE: 5/9/18
RE: 2018 Holiday Parade

Summary: To consider the event application request for the Holiday Parade on Friday, December 7, 2018.

Background: City of Harrisonburg Parks and Recreation is requesting the closure Main Street between the hours of 7pm-9pm for the annual Holiday Parade. The following street closures/parking lot closures are required:

- Main St (from MLK-Gay) + side roads: Bruce from Liberty to Federal (with access to Water St. parking deck); Newman from Main to Federal; Water Street from Liberty to Federal (with access to Water St. parking deck); Wolfe St. (Main to Liberty); Rock Street (Main to Liberty); Gay St. (Main to Noll)
- Court Square, Graham St, adjoining section of Market St.
- Closure of City Hall lot; portion of Municipal Lot/Turner Pavilion parking; Newman Ave lots; Rockingham County Admin lot

1,000 participants; 5,000 spectators.

Key Issues:

- HPD support (28 officers)
- Public Works support (9 staff for: street closures, no parking signage, refuse collection, sweeper)
- HFD support (Lighting at staging location, access to FCDs, 20'ft fire line along closed streets)

Environmental Impact:

Fiscal Impact:

Prior Actions:

- Alternatives:**
- (a)
 - (b); or
 - (c) Do not adopt ordinance at this time

Community Engagement:

Recommendation:

Attachments:

Review:

The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.

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