



TO: Eric Campbell, City Manager  
FROM: Erin Johnson, Events Manager, HDR  
DATE: 03/26/18  
RE: 2018 Arctoberfest

**Summary:** Consider the event application request for Arctoberfest on Saturday, October 13, 2018 from 3pm-9pm.

**Background:** This is the second year the Arc of Harrisonburg and Rockingham County is hosting Arctoberfest at Turner Pavilion and Park. The event requires the closure of Warren St and the use of the Turner Pavilion and Park. This application was reviewed and approved by city staff on 3/22/18 with minor modification made to requested event spaces. See application and event map for notes on modifications.

**Key Issues:**

- HPW Support
- HPD Support
- Vendor list will be submitted to Commissioner of Revenue
- ABC License to be submitted prior to event
- Insurance Documents will be provided prior to event

RE:

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**Environmental Impact:**

**Fiscal Impact:**

**Prior Actions:**

- Alternatives:**       (a)  
                              (b); or  
                              (c) Do not adopt ordinance at this time

**Community Engagement:**

**Recommendation:**

**Attachments:**

**Review:**

*The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.*

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