



CITY OF HARRISONBURG
**FINANCE
& PURCHASING**

409 SOUTH MAIN STREET, 3RD FLOOR
HARRISONBURG, VA 22801
FINANCE OFFICE (540) 432-7702 • FAX (540) 432-7779
PURCHASING OFFICE (540) 432-7794 • FAX (540) 432-7779

TO: Ande Banks, Interim City Manager
FROM: Larry Propst, Director of Finance
DATE: June 21, 2022
RE: Reallocation of Funds – School Fund

Summary: Consider a reallocation of budgeted funds for the Harrisonburg City School division in the amount of \$1,600,000.

Background: The Harrisonburg City School Board requests an operating budget transfer of funds from the Instruction function totaling \$1,600,000. The transfer of \$300,000 is requested into the Transportation function to purchase an activity bus, handicapped bus, replacement vehicles and school bus driver retention payments. The transfer of \$400,000 into the Operations and Maintenance function to cover the installation of solar panels on the central office, repair the roof at Keister and construct outdoor learning spaces. The transfer of \$900,000 into the Technology function to purchase student Chromebooks and other technology needs. This transfer is a normal procedure this time of year to make funds available in functional categories where needed.

Key Issues: None.

Environmental Impact: None

Fiscal Impact: No new dollars are required from City Council to make this transfer.

Prior Actions: None

Alternatives: Do not approve the budget reallocation.

Community Engagement: None

Recommendation: Staff recommends approval of the reallocation of funds.

Attachments: Reallocation of Budgeted Funds Form and School Finance Director Memo.

Review:

The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.

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