



# City of Harrisonburg

409 S. Main Street  
Harrisonburg, VA 22801

## Meeting Agenda - Final-revised City Council

*Mayor Deanna R. Reed*  
*Vice-Mayor Richard A. Baugh*  
*Council Member Ted Byrd*  
*Council Member George Hirschmann*  
*Council Member Christopher B. Jones*

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Tuesday, April 25, 2017

7:00 PM

Council Chambers

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1. Roll Call
2. Invocation
3. Pledge of Allegiance
4. Special Recognition
5. Consent Agenda (any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of Council, otherwise all items will be voted on with one (1) motion)

- 5.a. Minutes from April 11, 2017 Meeting

Attachments: [Minutes](#)

6. Public Hearings

- 6.a. Presentation on the proposed FY2017-2018 budget

Review & Recommendation: A public hearing on the proposed FY2017-2018 budget will be held following a brief presentation. A copy of the proposed budget is available online at the city's website, copies are also placed in the City Manager's Office and at the Massanutten Regional Library.

Attachments: [Public Hearing Notice](#)  
[PowerPoint Presentation](#)

- 6.b. Consider amending Section 4-2-62 (Levy of Tax; amount) and Section 7-4-1 (Schedule of rates and charges generally) of the City Code of Harrisonburg, Virginia

Review & Recommendation: Virginia Code Section 58.1-3814 permits localities to impose a tax on the consumers of the utility service or services provided by utilities such as electric, natural gas and water. The proposed ordinance amendments would amend Section 4-2-62 to increase the utility tax levied on electricity and natural gas and Section 7-4-1 to increase the utility tax levied on water.

**Attachments:**      [Memorandum](#)  
[Ordinance Sec 4-2-62 reflecting recommended amendments](#)  
[Ordinance Sec 7-4-1 reflecting recommended amendments](#)  
[PH Notice](#)

6.c. Consider granting a waterline easement over public property to Jacktown Holdings, LLC

**Review & Recommendation:** Consider granting an easement for a waterline across public lands of the City of Harrisonburg to serve a sprinkler system on property owned by Jacktown Holdings, LLC located at 92 South Main Street, Harrisonburg.

**Attachments:**      [Memorandum](#)

## 7. Regular Items

7.a. Presentation of the Harrisonburg City Schools proposed FY18 budget

**Review & Recommendation:** Harrisonburg City Schools Superintendent Dr. Scott Kizner, will present information on the proposed FY18 school operational and nutritional budgets..

**Attachments:**      [Powerpoint Presentation](#)

7.b. Consider write off of delinquent utility billing accounts

**Review & Recommendation:** The Director of Public Utilities is requesting approval to write off 169 accounts that the city incurred as accounts receivable between January 1, 2015 and December 31, 2015. The total value of these accounts is \$26,402.86 or .16% of the total billings for that period. These accounts will remain in collections and will be re-entered into account receivable by journal voucher should they become collectable. These accounts have been thoroughly reviewed by Public Utilities, Finance, Real Estate and Human Resources.

**Attachments:**      [Memorandum](#)  
[Write off Summary](#)  
[Write off account graph 2015](#)  
[Annual Breakdown](#)

7.c. Report to City Council the Sanitary Sewer Management Plan.

**Review & Recommendation:** Harrisonburg Public Utilities (HPU) has drafted a "Sanitary Sewer Management Plan" document which serves as a business plan for operating and maintaining the Harrisonburg sanitary sewer system now and into the future. The plan identifies eight key objectives.

**Attachments:**      [Memorandum](#)  
[Power Point presentation](#)

## 8. Special Event Application Requests

8.a. Consider a special event application for the EMU Graduation on April 30, 2017

**Review & Recommendation:** To consider the event application request for the EMU Graduation to be held on Sunday, April 30, 2017, from 12:45 p.m. to 3:00 p.m. This request was reviewed and approved by the Special Events Committee in March. As in prior years, Harrisonburg Public Works will provide a message board on Mount Clinton Turnpike. EMU staff and volunteers will provide closure and management of Park Road..

**Attachments:** [Memorandum](#)  
[Event Application](#)  
[Map](#)  
[Insurance and Endorsement](#)

**8.b.** Consider a special event application for the 2nd Annual Rotary Strawberry Festival on May 20, 2017

**Review & Recommendation:** To consider the event application request for the 2nd Annual Rotary Strawberry Festival to be held on Saturday, May 20, 2017.

**Attachments:** [Memorandum](#)  
[Event Application](#)  
[Map](#)  
[Certificate of Insurance](#)  
[Endorsement](#)

## 9. Other Matters

9.a. Comments from the public, limited to five minutes, on matters not on the regular agenda. (Name and address are required)

9.b. City Council and Staff

## 10. Boards and Commissions

### 10.a. Stormwater Advisory Committee

**Review & Recommendation:** There are two upcoming term expirations on April 28, 2017 The deputy city clerk has contacted the two members whose terms expired to see if they are still interested in serving which, Rob Alexander and Eldon Kurtz are interested in serving again. At this time there are no other applications on file.

**Attachments:** [Alexander re-appointment application](#)  
[Kurtz reappointment application](#)

## 11. Closed Session

**11.a.** Virginia Code Section 2.2-3711(A), under:  
Subsection 1 for a discussion and consideration of prospective candidates for employment or promotion, and the resignation or retirement of specific City Employees and Subsection 29 for a discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offers, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the

pubic body

Review &  
Recommendation:

Click here to enter the action/summary (insert the summary from the memo here).

## 12. Adjournment