



CITY OF HARRISONBURG  
**PARKS &  
RECREATION**

901 CHICAGO AVENUE, HARRISONBURG, VA 22802

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TO: Ande Banks, City Manager  
FROM: Matt Little, Recreation and Events Manager, Parks & Recreation  
DATE: 6/27/2023  
RE: HDR's Block Party in the Burg

**Summary:** Consider the special event application request for the Block Party in the Burg on Saturday, August 26, 2023.

**Background:** This is an annual event in downtown Harrisonburg where incoming JMU students, City and University leaders, and the Marching Royal Dukes walk from campus to Court Square. Students take part in two hours of activities on Court Square and downtown.

This application was reviewed and approved by the Special Events Committee on May 18, 2023.

The total cost of this event is estimated to be around \$10,000. The event organizer is responsible for payment of applicable charges.

**Key Issues:**

- PW Support (street & parking lot closures, message boards, sweeper)
- HPD Support (12 off-duty officers, safety demo)
- HFD Support (Safety demos, fire marshal)
- HDPT Support (transit buses to transport students)
- COI and endorsement to be submitted prior to the event