



# City of Harrisonburg

409 S. Main Street  
Harrisonburg, VA 22801

## Meeting Agenda - Final City Council

*Mayor Christopher B. Jones*  
*Vice-Mayor Richard Baugh*  
*Council Member Ted Byrd*  
*Council Member Kai Degner*  
*Council Member Abe Shearer*

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Tuesday, November 15, 2016

7:00 PM

Council Chambers

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1. Roll Call
2. Invocation
3. Pledge of Allegiance
4. Comments from the public, limited to five minutes, on matters not on the regular agenda. (Name and address are required)
5. Consent Agenda (any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of Council, otherwise all items will be voted on with one (1) motion)
  - 5.a. Minutes from October 25, 2016

Attachments:     [Minutes](#)

### 6. Public Hearings

- 6.a. Consider the 2017-2021 CDBG Consolidated Plan and the 2017 Annual Action Plan

Review & Recommendation: The city of Harrisonburg is currently preparing its Five Year Consolidated Plan for the period of FY 2017-2021, as well as the Annual Action Plan for FY 2017. The purpose of the public hearing is to identify (1) housing and community development needs, (2) development of proposed activities, (3) the amount of assistance the city expects to receive, (4) the range of activities that may be undertaken, including the estimated amount that will benefit low- and moderate-income residents, and (5) a review of past program performance.

No action is needed at this time.

Attachments:     [Memorandum](#)  
                          [Public Notice](#)

- 6.b. Consider a request from 2655 South Main Street LC with representative Balzer and Associates for a special use permit (SUP) per Section 10-3-91 (9) to allow the reduction in the required side yard setback to zero feet along the lot line of an adjoining lot or parcel zoned B-2

**Review & Recommendation:** The property is zoned B-2, General Business District and is located at 2655 South Main Street. Planning Commission recommended approval (7-0) for the SUP to allow for the reduction in the required side yard setback to zero feet on the 1.655 +/- acre property identified as tax map parcel 1-F-1, with the condition that the SUP be applicable to the existing building and the planned addition and be substantially similar to the submitted layout.

**Attachments:** [Memorandum](#)  
[Extract 2655 South Main Street SUP \(2 pages\).doc](#)  
[Site Maps](#)  
[Application and Site Layout](#)  
[Public Hearing](#)

**6.c.** Consider the approval of disposition of real estate owned by the city

**Review & Recommendation:** Consider the transaction to finalize the remaining issues from the Erickson Avenue Extension / Pear Street Relocation Project, which was completed a couple of years ago. The city will transfer a total of 3, 077 sq. ft. no longer needed by the city to Diversified Properties, LLC. The property transfer will be joined to a lot in Skyview Estates.

**Attachments:** [Memorandum](#)  
[Plat](#)  
[Public Hearing](#)

**7. Regular Items**

**7.a.** Consider a Public Utilities Application from Chad E. Dove to provide sanitary sewer service onto property addressed as 1790 Harpine Highway (Route 42) within Rockingham County

**Review & Recommendation:** Planning Commission recommended approval (7-0) of the request to extend sanitary sewer service into Rockingham County, as presented.

**Attachments:** [Memorandum](#)  
[Extract PUA 1790 Harpine Highway \(3 pages\)](#)  
[Site Maps \(2 pages\)](#)  
[Public utilities application \(5 pages\)](#)  
[Proposed site development layout \(1 page\)](#)

**7.b.** Report on jail accreditation options

**Review & Recommendation:** At a recent council meeting further information on accreditation programs for jails, as it pertains to the Middle River Regional Jail, was requested from staff. The attached memo provides additional details.

**Attachments:** [Memorandum](#)  
[11-8-16 Jail Accreditation Information](#)

**8. Special Event Request**

**8.a.** Consider the approval of a special event application for the Rocktown Turkey Trot

**Review & Recommendation:** This request was disapproved by city staff due to City Council's unanimous vote in January of this year placing Thanksgiving Day on the black-out date list. Staff is willing to work with the organization with an alternative date.

**Attachments:** [Memorandum](#)  
[Event Application](#)  
[Endorsement](#)  
[Certificate of Insurance](#)

## 9. Supplementals

- 9.a. Consider a supplemental appropriation for the Fire and Public Works Departments in the amount of \$4,000

**Review & Recommendation:** The city received \$4,000 from VML's Safety Grant Program. The Public Works Department used a portion of the funds to purchase water filled barricades for special events and the Fire Department used a portion of the funds for reflective diagonal striping for its vehicles.

**Attachments:** [Budget Memorandum](#)  
[Supplemental Appropriation](#)

- 9.b. Consider a supplemental appropriation for the Economic Development Department in the amount of \$50,000 to appropriate a VA Agriculture and Forestry Industries Development program grant

**Attachments:** [Memorandum](#)  
[Supplemental Appropriation](#)

- 9.c. Consider a supplemental appropriation for the Police Department in the amount of \$38,790.66 for the purchase of patrol rifles

**Attachments:** [Memorandum](#)  
[Supplemental Appropriation](#)

- 9.d. Consider a supplemental appropriation for the Public Transportation Department in the amount of \$445,000

**Review & Recommendation:** HDPT's contract with Nextbus for Intelligent Transportation System (ITS), AVL solution expires December 2016. HDPT sent out a RFP for prospective bidders in July 2016. Seven proposals were received, of which six met requirements. HDPT staff reviewed the proposals with assistance from JMU, and unanimously chose Avail Technologies as our next ITS solution. \$450,000 had been budgeted for the project with anticipation of renewing the Nextbus contract with upgrades. Nextbus did not bid. Avail was chosen despite being at the high end of bidders. Most bidders were not able to supply approved NTD (National Transit Database) modules. Avail's solution offers MDT's (Mobile data terminals) trip planning, automatic passenger announcements, automatic passenger counting, pre-trip inspection reports to the shop, systems diagnostics for cameras, and destination signs.

**Attachments:** [Memorandum](#)  
[Supplemental Appropriation](#)

## 10. Other Matters

## 11. Boards and Commissions

### 11.a. Environmental Performance Standards Committee

**Review & Recommendation:** During the July 26, 2016 City Council meeting, council approved the creation of the Environmental Performance Standards Committee to review environmental performance standards. Applications were accepted through October 31, 2016.

**Attachments:**

- [Yonathan Admassu](#)
- [Peter Barlow - application only](#)
- [Tom Benevento](#)
- [Daniel Downey](#)
- [Jeffrey Heie](#)
- [Douglas Hendren](#)
- [Charlie Hendricks](#)
- [Mark Keller](#)
- [Benjamin Meredith](#)
- [Samuel Morton](#)
- [Paige Ober](#)
- [Raymond Sellers](#)
- [Deirdre Smeltzer](#)
- [Bradley Striebig](#)
- [Ritchie Vaughan](#)
- [Johann Zimmermann](#)

## 12. Adjournment