



TO: Eric Campbell, City Manager
FROM: Erin Johnson, Events Manager, HDR
DATE: 2/2/18
RE: 2018 Strawberry Festival

Summary: To consider the event application request for the Strawberry festival on Saturday, May 19, 2018.

Background: The Rotary Club is requesting the use of the City Hall Parking Lot, gravel lot and adjacent park from 8am-6pm on 05/19/28. Event also requires closure of Warren St. This application was reviewed and approved by the Special Events Committee on February 1, 2018

Key Issues:

-Public Works support

Environmental Impact:

Fiscal Impact:

Prior Actions:

- Alternatives:**
- (a)
 - (b); or
 - (c) Do not adopt ordinance at this time

Community Engagement:

Recommendation:

Attachments:

Review:

The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.

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