



**Parks & Recreation Advisory Commission
Meeting Minutes – April 17, 2023
Lucy F. Simms Continuing Education Center**

A meeting of the Harrisonburg Parks & Recreation Advisory Commission was held on Monday, April 17, 2023 at 7 p.m. at the Lucy F. Simms Continuing Education Center. Kevin Gibson called the meeting to order with the following commission members present: Kevin Gibson, Leonard Van Wyk, Jim Honeycutt, Deanna Reed, Chance Ebersold, and Deb Fitzgerald. Present from Parks and Recreation were Brian Mancini, Vic Garber, Donna Scott, Scott Erickson, Matt Muterspaugh, and Matt Little.

1. Welcome – Kevin Gibson welcomed everyone and called the meeting to order at 7:01 p.m.
2. Approval of the March Meeting Minutes- Deb Fitzgerald motioned to approve the March 2023 minutes. Jim Honeycutt seconded the motion. The March 2023 minutes were approved by a unanimous vote.
3. Program Spotlight – Matt Little, Amber Craig and Harriet Flynn gave a program overview of the 2023 Egg Hunt.
4. Director's Report & Project Updates- Brian Mancini
 - a. The Heritage Oaks Golf course made \$60,000 last year, and this year has made \$160,000.
 - b. Westover Skate Park:
 - 1) Structure taken down.
 - 2) Working with Asphalt Company to begin work.
 - 3) Ramps are in design/production.
 - 4) Lighting will be installed at the same time as Smithland and Thomas Harrison.
 - c. Smithland Athletic Fields Lighting and Extra Bathroom:
 - 1) Utility work is underway.
 - 2) Finalizing plan for lights. Lights to arrive by mid-June.
 - d. Ralph Sampson Splashpad:
 - 1) Design is moving along.
 - 2) Finalizing documents and Firm selections to occur within two weeks.
 - 3) Splashpad will be located at the current Baseball/Softball field.

- e. Kid's Castle:
 - 1) Prework has been done.
- f. Adult Soccer Fields-Smithland:
 - 1) Working on Thomas Harrison restroom design.
 - 2) Lights and restroom are scheduled for completion this summer, fencing by fall/winter, and fields by next year.
- g. Staffing: Full-time positions are being filled; custodians and one Golf Course position remain. Part-time vacancies are improving; vacancies remain for part-time maintenance and custodian positions.

5. Action Items: No Action Items.

6A. PRAC Questions/Comments-Highlighted Questions/Comments:

- 1. When will we request public input on the features and locations of the Ralph Sampson Splashpad? Response: Location will be in the current baseball/softball field. The Firm will give some features, and Mike Parks will bring recommended features to the public. New recommendations will go back to the Firm for redesign.
- 2. What are the options for the Westover Skatepark renovations? What would it cost to void the contract? What would concrete cost? Are we willing to move forward without lights? Response: Parks and Recreation will investigate these options and will report on the responses at the next PRAC meeting.

6B. General Public Comments- Members of the skating community made recommendations for the Westover Skatepark renovations.

7. Next PRAC Meeting – The next meeting will be held at the Lucy F. Simms Continuing Education Center on May 15, 2023.

8. Adjourn – The meeting was adjourned at 8:44 p.m.

Respectively submitted,
Donna Scott
Parks and Recreation
Administrative Services Manager