



CITY OF HARRISONBURG  
**FINANCE  
& PURCHASING**

409 SOUTH MAIN STREET, 3RD FLOOR  
HARRISONBURG, VA 22801

FINANCE OFFICE (540) 432-7702 • FAX (540) 432-7779  
PURCHASING OFFICE (540) 432-7794 • FAX (540) 432-7779

TO: Ande Banks, City Manager  
FROM: Larry L. Propst, Director of Finance  
DATE: October 16, 2023  
RE: Supplemental Appropriation – Police and Parks & Recreation

**Summary:** Consider a supplemental appropriation in the amount of \$80,926.38 for the Police and Parks & Recreation Departments.

**Background:** This supplemental appropriation will appropriate a total of \$80,926.38.

- \$17,524.63 in State Asset Forfeiture Funds that will be used to purchase an electric golf cart which will be utilized for downtown events. The current carts are older models that do not have a roof cover and only seat two individuals. The new cart will have a cover and seat four individuals.
- \$63,401.75 in Reserved Fund Balance funds that will be used to repair the liner of the irrigation pond.

**Key Issues:** The City regularly receives asset forfeiture funds which can only be used for law enforcement purposes. There is currently a balance in the state asset forfeiture funds in excess of this request. In addition, funding was provided in the fiscal year 2013 budget for the golf course to repair and improve the irrigation pond. At that time, the work to repair and improve the irrigation pond was not accomplished. Subsequently, City Council approved for these funds to be placed in a reserve account for future use to make the necessary repairs as needed.

**Environmental Impact:** None.

**Fiscal Impact:** The total city budget will increase \$80,926.38.

**Prior Actions:** City Council approved reserving the golf course funds at its June 25, 2013 meeting.

**Alternatives:** Do not approve the supplemental appropriation request.

**Community Engagement:** N/A.

**Recommendation:** Staff recommends approval of the supplemental appropriation.

**Attachments:** Supplemental Appropriation.

**Review:**

*The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.*

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