



TO: Kurt Hodgen, City Manager  
FROM: Jeremiah Jenkins, Events Coordinator, HDR  
DATE: 3/28/17  
RE: EMU Graduation

**Summary:** To consider the event application request for the EMU Graduation to be held on Sunday, April 30, 2017, from 12:45 p.m. to 3:00 p.m.

**Background:** EMU Graduation activities occur primarily on the EMU campus; road closure of a portion of Park Road is requested.

**Key Issues:**

**-Public Works support: placement of message boards**

**Environmental Impact:**

**Fiscal Impact:**

**Prior Actions:**

- Alternatives:**       (a)  
                              (b); or  
                              (c) Do not adopt ordinance at this time

**Community Engagement:**

**Recommendation:**

**Attachments:**

**Review:**

*The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.*

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