



November 13, 2025 Planning Commission Meeting

## **Title**

Consider reapproval of September 10, 2025 Planning Commission — Thanh Dang, Community Development

## **Recommendation**

Option 1. Approve corrected September 10, 2025 Planning Commission Minutes

## **Context & Analysis**

Draft minutes for the September 10, 2025 Planning Commission meeting were approved by Planning Commission on October 8, 2025. However, following approval of the minutes, staff identified an error within the section of the minutes for Anicira Veterinary Center's request to rezone 910 North Liberty Street.

The original draft minutes incorrectly stated:

Commissioner Seitz stated the Virginia State and Local Government Conflict of Interests Act requires that I make disclosure, to be recorded in the City records, in any matter in which I am prohibited by law from participating. Therefore, I make the following disclosures:

1. The transaction involved is the item taken up on the April 09, 2025, Planning Commission Agenda as Item 5(b), a request for a SUP to professional office.
2. My personal interest in this transaction relates to the ethical requirements to which I must adhere as a licensed member of the Virginia Bar.
3. I affirmatively state that I will not vote or in any manner act on behalf of the Planning Commission in this matter.

He then recused himself from the request and left Council Chambers.

The draft minutes have been updated to state:

Commissioner Seitz stated the the Virginia State and Local Government Conflict of Interests Act requires that I make disclosure, to be recorded in the City records, in any matter in which I choose not to participate. Therefore, I make the following disclosure I choose not to participate on this matter because Anicira is a client of our firm.

He then recused himself from the request and left Council Chambers.