



CITY OF HARRISONBURG  
**FINANCE  
& PURCHASING**

409 SOUTH MAIN STREET, 3RD FLOOR  
HARRISONBURG, VA 22801  
FINANCE OFFICE (540) 432-7702 • FAX (540) 432-7779  
PURCHASING OFFICE (540) 432-7794 • FAX (540) 432-7779

TO: Ande Banks, Interim City Manager  
FROM: Larry L. Propst, Director of Finance  
DATE: April 6, 2022  
RE: Supplemental Appropriation – Retention Incentives

**Summary:** Consider a supplemental appropriation in the amount of \$2,189,601.

**Background:** The City recently provided a retention incentive to its employees as previously approved by City Council.

**Key Issues:** The City will use a portion of its American Rescue Plan Act (ARPA) funding allocation to fund the incentives to employees.

**Environmental Impact:** None.

**Fiscal Impact:** This action will increase the City budget by \$2,189,601.

**Prior Actions:** City Council approval of the incentive and use of ARPA funding at its March 8, 2022 meeting.

**Alternatives:** None

**Community Engagement:** None.

**Recommendation:** Staff recommends approval of the supplemental appropriation.

**Attachments:** Supplemental Appropriation

**Review:**

*The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.*

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