



City of Harrisonburg, Virginia

Office of the City Manager

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Kurt D. Hodgen
City Manager

TO: Kurt Hodgen, City Manager
FROM: Kristin McCombe, Grant Compliance Officer
DATE: March 22, 2016
RE: HUD FY2016 CDBG Action Plan

Summary: This is the second of two public hearings to discuss funding of the 2016 CDBG Action Plan. A thirty day public comment period will also commence tonight.

Background: The CDBG Selection Committee met on March 3, 2016 to discuss the scoring of this year's applications. The committee agreed upon the recommendations that are being brought to council.

Key Issues:

This year, the selection committee chose to at least partially fund each of the 8 applications that were received from outside organizations. Two additional applications were submitted late. In fairness to everyone, the selection committee chose to adhere to the clearly communicated deadlines and not consider these two applications for funding.

Two water line upgrades and one sewer upgrade are being recommended. Funding for AED devices at the City Hall and in mobile units has also been recommended.

RE:

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Environmental Impact: The only projects that the selection committee is recommending for funding that will require research into the environmental impact are the two Public Utilities waterline upgrade projects, and the Public Utilities sewer line upgrade project.

Fiscal Impact: CDBG funds operate outside of the city's general budget. The grant is a reimbursement grant, so funds must be expended from the city's accounts prior to reimbursement from HUD.

Prior Actions: 01/12/2016 Public Hearing

Alternatives:

- (a) Accept recommendations from the CDBG Selection Committee and begin 30 day public comment period;
- (b) Alter recommendations from the CDBG selection Committee and begin 30 day Public Comment Period; or
- (c) Do not accept recommendations and consider appealing to HUD for an extension of the May 15, 2016 due date.

Community Engagement:

12/17/15 – Application Package sent to more than 100 parties interested in CDBG
12/21/15 – RFP printed in the DNR
1/12/16 – Public Hearing to collect input on CDBG
01/14/2016 – Applicant Training

Recommendation: Staff recommends that council move forward with the 30-day Public Comment Period.

Attachments:

- FY 2016-2017 Proposed Funding
- Public Notice
- Tentative Schedule

Review:

The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.

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