



City of Harrisonburg

409 S. Main Street
Harrisonburg, VA 22801

Meeting Agenda - Final-revised City Council

Tuesday, December 14, 2021

7:00 PM

Council Chambers

1. Roll Call

2. Invocation

3. Pledge of Allegiance

4. Special Recognition

4.a. Recognition of the 2021 Citizens Academy Graduates

4.b. Proclamation recognizing December 21, 2021 as Boys and Girls Club Day and celebrating the 25th anniversary of the Boys and Girls Club of the City of Harrisonburg

Attachments: [Proclamation](#)

5. Consent Agenda (any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of Council, otherwise all items will be voted on with one (1) motion)

5.a. Minutes from the November 30, 2021 City Council Work Session

Attachments: [Minutes](#)

5.b. Minutes from the November 9, 2021 City Council Meeting

Attachments: [Minutes](#)

5.c. Minutes from the November 16, 2021 City Council Special Meeting and Work Session

Attachments: [Minutes](#)

5.d. Consider amending and reenacting Title 12, Chapter 1 of the Code of Ordinances City of Harrisonburg related to Business, Professional and Occupational Licenses (BPOL)

Attachments: [Memorandum](#)
[Current ordinance reflecting recommended amendments](#)

- 5.e. Consider a request from Trenton, Inc. and Bernard, LC to close +/- 7,245 sq. ft. of public alley located between 435, 445, 457, and 473 South Main Street and 270, 276, 282, and 288 South Liberty Street

Attachments: [Memorandum](#)
[Extract from Planning commission](#)
[Site maps](#)
[Application, applicant letter, and supporting documents](#)
[Exhibit - Proposed alley closure and location of access easement](#)
[Public hearing notice](#)
[Public comments received as of November 5, 2020](#)
[Surrounding Properties notice](#)
[PowerPoint presentation](#)
[PC Memorandum](#)
[Proposed Ordinance](#)

6. Public Hearings

- 6.a. Consider a request from 7-Eleven, Inc. to amend the Zoning Ordinance to allow vehicle fuel stations within the B-1, Central Business District

Attachments: [Memorandum](#)
[Extract from Planning Commission](#)
[Application and Applicant Letter](#)
[Ordinance Amendment as proposed by Applicant](#)
[Ordinance Amendment as proposed by Staff](#)
[Exhibit - zoning map of the B-1 District](#)
[Public Hearing Notice](#)
[Surrounding Property Owners Notice](#)
[PC Memorandum](#)
[PowerPoint presentation](#)

- 6.b. Consider a request from 7-Eleven, Inc. for a special use permit to allow for a vehicle fuel station at 380 North Mason Street.

Attachments: [Memorandum](#)
[Extract from Planning Commission](#)
[Site Maps](#)
[Application, Applicant Letter and Supporting Documents](#)
[Proposed Site Development Layout](#)
[Public Hearing notice](#)
[Surrounding Property Owners notice](#)
[PowerPoint presentation](#)
[PC Memorandum](#)
[PC Proposed site development layout](#)

- 6.c. Request from Devon Lane, LLC for a special use permit to allow multiple-family dwellings at 716 & 722 Foley Road

Attachments: [Memorandum](#)
[Extract from Planning Commission](#)
[Site maps](#)
[Application, applicant letter, and supporting documents](#)
[Public Hearing Notice](#)
[Surrounding Property Owners Notice](#)
[PowerPoint presentation](#)
[PC Memorandum](#)

- 6.d. Request from Harrisonburg Ford Property, LC for a special use permit to allow reducing required parking areas at 3091 South Main Street

Attachments: [Memorandum](#)
[Extract from Planning Commission](#)
[Application, applicant letter and supporting documents](#)
[Proposed site development layout](#)
[Public Hearing notice](#)
[Surrounding Property Owners notice](#)
[PowerPoint presentation](#)
[PC Memorandum](#)

- 6.e. Consider adopting a resolution on the disposition of the old Park View Water Tank lot to Michael and Jennifer Stoltzfus and Randy Lilly and Alice Lilly Springston for a purchase price of \$5,000.00.

Attachments: [Memorandum](#)
 [Resolution](#)
 [Public Hearing Notice](#)
 [Purchase proposal and plat](#)

- 6.f. Amendment to the 2020 CDBG Action Plan

Attachments: [Memorandum](#)
 [Tentative Schedule](#)
 [Public Hearing Notice](#)
 [CDBG 2020 Action Plan Amendment](#)

7. Regular Items

- 7.a. Presentation of the City's Fiscal Year 2021 Annual Comprehensive Financial Report (ACFR)

Attachments: [Memorandum](#)
 [ACFR Report](#)

- 7.b. Presentation of Harrisonburg Downtown 2040 Master Plan

Attachments: [Downtown 2040 City Council Agenda Memo 12142021](#)
 [Downtown2040_CityCouncil_BriefingBook-Process&Analysis](#)

- 7.c. Presentation of proposed Fire Station #5

Attachments: [PowerPoint presentation](#)

- 7.d. Consider adopting a resolution establishing procedures for use of the construction management and design-build methods of construction contracting, to allow the City to use these methods of procurement.

Attachments: [Memorandum](#)
 [Resolution](#)

- 7.e. Consider amending and enacting Chapter 1 - General Building and Administrative Provisions Section 11-1-1(c) - Code Adopted, of the Harrisonburg City Code

Attachments: [Memorandum](#)
 [Current ordinance reflecting recommended enacted section](#)

- 7.f. Consider adopting a resolution appointing Alexander "Ande" Banks, VI as Interim City Manager, effective January 1, 2022

Attachments: [Resolution](#)

8. Supplementals

- 8.a. Consider a supplemental appropriation in the amount of \$627,491.43

Attachments: [Memorandum](#)
 [Supplemental Appropriation](#)

9. Other Matters

9.a. Comments from the public, limited to five minutes, on matters not on the regular agenda. (Name and address are required)

9.b. City Council and Staff

10. Boards and Commissions

- 10.a. Parks and Recreation Advisory Committee

Attachments: [MuAwia Dames - reappointment](#)
 [Leonard VanWyk](#)

- 10.b. Board of Equalization

Attachments: [Rodney Eagle - reappointment](#)

11. Closed Session

- 11.a. Closed meeting as authorized by the Virginia Freedom of Information Act, Virginia Code Section 2.2-3711(A), under:

Subsection 1 for the discussion and update of the search process for a new City Manager.

12. Adjournment

NOTE TO THE PUBLIC:

Residents/Media will be able to attend the meeting according to best practices and procedures associated with pandemic disaster.

1. Masks must be worn by everyone regardless of vaccination status
2. Social distancing rules will apply

The Public can also view the meeting live on:

The City's website, <https://harrisonburg-va.legistar.com/Calendar.aspx>
Public Education Government Channel 3

A phone line will also be live where residents will be allowed to call in and speak with City Council during the Public Hearings and the Public Comments portion of the night's meeting. We ask those that wish to speak during the public comment period to not call in until after all the public hearings and public comment on those have been heard. This will avoid anyone calling on any other item from holding up the queue and then being asked to call back at a later time.

The telephone number to call in is: (540) 437-2687

Residents also may provide comment prior to the meeting by visiting this page:
www.harrisonburgva.gov/agenda-comments

Interpretation Services

Language interpretation service in Spanish is available for City Council meetings. To ensure that interpreters are available at the meeting, interested persons must request the accommodation at least four (4) calendar days in advance of the meeting by contacting the City Clerk at (540) 432-7701 or by submitting a request online at: www.harrisonburgva.gov/interpreter-request-form

El servicio de intérpretes inglés-español está disponible para las reuniones públicas del consejo municipal. Para asegurar la disponibilidad de intérpretes, cualquier interesado deberá solicitar la presencia de un intérprete al menos cuatro (4) días calendarios antes de la reunión comunicándose con la Secretaría Municipal al (540) 432-7701 o por medio de la página por internet al: <https://www.harrisonburgva.gov/interpreter-request-form>