



TO: Eric Campbell, City Manager  
FROM: Erin Smith, Events Manager, HDR  
DATE: 4/16/19  
RE: 2019 MAAP Fall Fling

**Summary:** To consider the Special Event application request for the MAAP Fall Fling on Saturday, October 19, 2019.

**Background:** The Fall Fling is an "annual gathering of automotive enthusiasts" organized by Madison Automotive Apprentices that is planned for 10/19/19 from 9am-11am in the City Hall parking lot. 60-75 participants are expected.

The event would require the use of the City Hall parking lot.

This application was reviewed and approved by the Special Events Committee on 03/21/19.

A cost estimate is not available for this event. Public Works will post no parking signage in the City Hall lot on the same day signs are posted for Skeleton Festival.

**Key Issues:**

- Public Works support (no parking signage)
- Proof of insurance and food vendor lists will be submitted prior to event

