



TO: Eric Campbell, City Manager  
FROM: Erin Johnson, Events Manager, HDR  
DATE: 03/05/18  
RE: 2018 Valley Fourth

**Summary:** Consider the event application request for Valley Fourth on Wednesday, July 4, 2018 from 7am-9:45pm.

**Background:** Valley Fourth is annual event in its 17<sup>th</sup> year. Activities take place throughout downtown Harrisonburg from 7am-9:45pm. Most activities will be held at Turner Pavilion and Park, City Hall Parking lot, and the Municipal Building Parking lot. The event organizer is requesting the closure of Warren St. and the parking lots listed above. This application was reviewed and approved by the Special Events Committee on 03/01/18.

**Key Issues:**

- PW Support
- HPD Support
- HFD Support
- Grounds form will be submitted to Rham County (for use of Court Square)
- Vendor list to be sent to Commissioner of Revenue
- Insurance documentation to be provided before event
- ABC Banquet license to be provided before event

RE:

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**Environmental Impact:**

**Fiscal Impact:**

**Prior Actions:**

- Alternatives:**       (a)  
                              (b); or  
                              (c) Do not adopt ordinance at this time

**Community Engagement:**

**Recommendation:**

**Attachments:**

**Review:**

*The initiating Department Director will place in Legistar, in sequence of transmittal, the names of each department that must initial their review in order for this item to be placed on the City Council agenda. The completion of review only addresses the readiness of the issue for Council consideration. This does not address the recommendation for approval or denial of the issue.*

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